

**Library Building Committee**  
**Otis Library**  
**October 8, 2025 – 5:30 pm**

1. CALL TO ORDER
2. APPROVAL OF September 17, 2025 MINUTES
3. WORKING GROUPS
  - a. CONSTRUCTION - Don, Stephanie, Sue
    - i. Discussion: West Center Road site
    - ii. Information regarding weekly meetings with Downes and TSKP
    - iii. October 21 Special Town Meeting (Vote to end the library project)
  - b. FUNDRAISING –Stephanie, Sue and Stacey
  - c. GRANTS – Stacey, Steve, Celeste
    - i. Discuss status of grants submitted and other possible grants
    - ii. Update - October 11 concert - fundraising
  - d. PUBLIC INPUT/PUBLIC RELATIONS – Tom, Steve, Katelyn
    - i. Briefing on the meeting with Adam (Downes) and next steps
    - ii. Discuss plans for public input and public relations (customer relations software, website update, press releases, Wowbrary, public input forums); public meeting with Andrea and Heather, Downes and TSKP
    - iii. Use of sandwich boards and new FB page
4. NEW BUSINESS
5. SCHEDULE NEXT MEETING
6. ADJOURNMENT

**THE PUBLIC IS WELCOME!**